

INTRODUCTION TO PARLIAMENTARY PROCEDURE

This event recognizes FBLA members who demonstrate knowledge of basic principles of parliamentary procedure along with an understanding of FBLA's organization and procedures.

ELIGIBILITY

Each district is represented by two participants. **Only members enrolled in grades 9 through 10 as of May 20 of the current school year are eligible.**

REGULATIONS

1. An entry form must be postmarked no later than March 17.
2. Participants may not have entered this event at a previous leadership conference.
3. A participant who fails to report on time for the event may be DISQUALIFIED.
4. Robert's Rules of Order, Newly Revised is the final authority.
5. Participants must adhere to the dress code approved by the executive council.

PROCEDURES

1. Participants report to the supervisor administering the written test at the location designated on the program five minutes before starting time.
2. One hour is allowed for the entire test including the giving of instructions and the distribution and pick-up of tests.
3. The written objective test will consist of parliamentary procedure principles and FBLA-PBL bylaws.
4. Scratch paper is furnished.
5. Participants are responsible for furnishing their own No. 2 pencils and erasers for this event.
6. Participants are identified by the district they represent.
7. One or more local chapter advisers serve as supervisors to ensure that the above procedures are followed and completed.

Introduction to Parliamentary Procedure (continued)

JUDGING

Results are based on the number of correct items.

The participants with the greatest number of correct answers is the winner.

Ties will be broken based on the order in which the tests were turned in. The test turned in the earliest will be the winner.

Judges identify the ranks of the participants on a winners' report sheet.

Graded papers are NOT returned to participants or advisers.

AWARDS

Plaques are presented to the winners of first through fifth places as long as finances are available. Certificates are given to individuals winning sixth through tenth places.

REPRESENTATION AT NATIONAL

The first and second place winners in this event are entitled to represent the state chapter at the national leadership conference.